



Job Posting: MOVE Instructor

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Hours per week: training/orientation period May - end of June 2021, 12-20 hours per week. Full schedule starting July 2021: 32 - 40 hours per week, according to seasonal and program need.

MOVE instructor reports to assigned MOVE Program Coordinator.

Non-Exempt

Project Commotion Overview

Founded in 2006, Project Commotion (PC) is a community-based organization located in the Mission District of San Francisco. Our mission is to foster healthy development in children of all abilities through purposeful movement, play, and family and community relationships. PC serves children and youth, along with their parents/caregivers, educators and interdisciplinary support teams -- strengthening inter-generational connections and community health through embodied, educational movement-based programs. Equity and empowerment is at the core of all of our work. Our programs are bilingual English/Spanish, taught in an inclusive environment where children of all abilities can flourish physically, socially and emotionally.

Position Summary

The MOVE Instructor is an educator and mover who brings PC's Schools on the Move program to school sites and partners in the community, and delivers on-site programming for PC Movement Classes and Camp Commotion Summer Camp. The Instructor is responsible for delivering programming, collaborating on curricula development, communications and outreach. Other key duties include parent and community partner support and collaboration, program outreach, and administration tasks. The position reports directly to the MOVE Coordinator.

Qualities and Skills

Project Commotion is seeking an energetic movement educator who is passionate about delivering intentional community-based movement and play programs for children, youth and families in the Mission District and beyond. You are:

- A mover, with experience training and teaching in one or more movement modalities including, dance, martial arts, gymnastics, circus arts, yoga, or team sports.
- A playful and intentional teacher and learner. You have experience working with young children/youth ages 3 - 12, and have a particular passion for supporting children with diverse needs.
- Bi-lingual in English and Spanish
- A Strong communicator -- You listen well, ask for clarification when needed, and express yourself with empathy and integrity.
- A person who thrives in a collaborative environment.
- Flexible and creative in your thinking and excited about learning new skills and sharing knowledge with others.
- Passionate about creating and delivering intentional curricula and providing safe, nurturing learning environments for children, youth and families in our community.



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You will work closely with our team of movement instructors, early childhood educators and community-based partners.

Responsibilities

1. **MOVE & Movement Class Instructor** .65 FTE
 - Curricula Development: Co-create content with teachers and coordinators for MOVE classes. Track curricula for classes.
 - Program Delivery: Lead and/or co-teach movement classes, virtual and in-person, according to program need and health and safety guidelines.
 - Administration: Document student progress, track attendance as requested by program coordinator.
 - Inter-Office and Partner Communications: Attend bi-weekly meetings with co-workers; communicate with program partners/teachers via email and phone as needed.
 - Parent Support and Communications: Assist in adult education workshops as part of comprehensive programs. Inform parents about programs through email and/or flyers. Assist with parent surveys.
 - Outreach and Program Enrollment: Represent PC at public events on an as-needed basis; determine regular ways to share what children are doing in school with parents, funders, and the community.
 - Assist with Community Move: Aid in delivery of Community Move programs: Develop/assist in development of movement curricula, tracking attendance, administering surveys, collecting and inputting data.

2. **Camp Commotion Instructor** .2 FTE
 - Support program lead(s) in developing and implementing curricula for Camp Commotion.
 - Supervise and support children on- and off-site during programming.
 - Maintain student records (attendance sheets, emergency forms, etc) and collaborate on student evaluations (when applicable).
 - Establish strong relationships with parents/caretakers, maintain open communications about student progress.
 - Assist with program outreach and promotion.

Position Qualification Requirements

Education: AA Degree or higher, emphasis in Early Childhood Education, Child Development, Youth Development, Dance, Kinesiology or Neuroscience is preferred or a minimum of five years lived/professional experience in the field.

Requirements:

- Current Physical Health Screening (*every 2 years thereafter*)
- Fingerprinting Clearance (DOJ)



Job Posting: MOVE Instructor

- Current Immunizations (TB, Influenza, MMR, Pertussis) (*every 2 years thereafter*)
- Complete Mandated Reporter Training
- Current CPR & First Aid Certificate (*every 2 years thereafter*)

Language(s): Bilingual, bi-literate preferred; English/Spanish or other language ability based on program needs.

Schedule, Pay and Benefits

Work Schedule

32 - 40 hours weekly, according to organizational needs (40 hour weeks through the month of July, reducing to 32+ hours in August). Potential to grow into a full time position. Requires on-site hours for program delivery during summer, and will be blended remote/in-person according to program adaptations in COVID response time. Some weekend and evening shifts required, according to event, meeting and outreach schedules.

Salary

\$20 - \$22 hourly, depending on experience.

Benefits

- Full Health Benefits (Medical, Dental, and Vision)
- Accrued vacation and sick leave
- 18 paid holidays

To Apply

Applicants are advised to read through our website at www.projectcommotion.org to develop an understanding of our programs, mission and philosophy before submitting an application.

To apply, please send an email to info@projectcommotion.org with the following:

1. Subject line: Application for MOVE Instructor
2. A cover letter indicating position of interest
3. Resume
4. Transcripts verifying your education units
5. List of 3 – 5 references, with current contact information (name, phone, email, nature of your relationship)